

To: Licensing and Gambling Acts Committee

Date: 19 February 2013 **Item No:**

Report of: Head of Environmental Development

Title of Report: Licence Fees 2013/14

Summary and Recommendations

Purpose of report: To seek agreement of the licence fees for 2013/14 where the Council has discretion over the level of fee charged.

Report Approved by:

Finance: Paul Swaffield

Legal: Daniel Smith

Policy Framework:

Recommendation(s):

Committee is requested to:

- (a) note the licence fees set by statute; and**
- (b) agree the licence fees for 2013/14 as set out in this report.**

1. The purpose of this report is to agree licence fees for 2013/14 where the Council has discretion over the level of fee charged. The proposed fees are set out in the Appendix.
2. This Committee is responsible for fees under the Licensing Act 2003 and Gambling Act 2005. Fees for other types of licence will be the subject of a separate report to General Purposes Licensing Committee. All fees under the Licensing Act are set by statute.
3. The authority has discretion under the Gambling Act to set Gambling Premises Licence fees up to the statutory maximum. Fees for Gaming Machine Permits and Temporary Use Notices are set by statute.
4. The general principles when setting fees are that they must be reasonable and relate to the cost of performing the function. Costs include staffing, administration, testing, inspections, hearings and appeals.

5. Any increase in fees are purely inflationary rises to assist with the full cost recovery of the services provided including the increased costs faced the Authority in delivering it's services, details of which can be found at **Appendix One**.

Financial Implications

6. The Council is responsible for collecting licence fees for these functions. Predicted income from licence fees is included in the Council's budget.

Legal Implications

7. The Committee's responsibilities are set out in the Council's Constitution and include setting and reviewing licence fees under the Licensing Act 2003 and Gambling Act 2005.

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Background papers:

Appendix One: Licensing & Gambling Acts Fees & Charges 2013/14

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